

**Summit County Combined General Health District  
Board of Health Meeting – May 9, 2019**

**5:00 p.m.**

**Keck Boardroom – Building A**



**MINUTES**

*Ms. Billow welcomed Marcie Kress, Executive Director of Reworks. Ms. Kress provided an overview of the "Keep It Out of the Cart" art exhibit displayed in the Building A lobby.*

**A. Welcome of Persons Present** – *Ms. Billow welcomed Sandra Waino, RN, BSN, Public Health Nurse*

**B. Call to Order** *Ms. Billow called the meeting to order at 5:12 p.m.*

**C. Board Member Roll Call:** *Dr. Amy Arnold, Patricia Billow, Dr. James Boex, Dominic Cugini, Lynn Clark, Dr. Roberta DePompei, Dr. Kristine Gill, Dan Karant, Dr. Gayleen Kolazcewski, Marco Sommerville, Dr. Richard Stephens, Karen Talbott, and Sheila Williams. Absent: Dr. Robert Denton, Dr. Aleksandra Mamonis, and Jeffrey Snell. Leon Ricks arrived after roll call. Others present: Aixa Bakuhn, Donna Barrett, Leanne Beavers, Julie Brown, Tonia Burford, Angela Burgess, Cory Kendrick, Marcia Kress, Brenda Pickle, Heather Pierce, Eric Seachrist, Donna Skoda, Tabitha Stearns, Dr. Erika Sobolewski and Sandra Waino.*

**D. Approval of the Minutes of the Regular Board Meeting**

**Motion by Mr. Karant, seconded by Ms. Clark, to approve the Board of Health meeting minutes from April 11, 2019.**

*Approved by voice vote.*

**E. Public and Staff Comments (three minute maximum.)** *None.*

**F. Reading of Schedule E – Late Filings**

**Motion by Ms. Clark, seconded by Dr. DePompei, to accept Schedule E – Late Filings.**

*Approved by voice vote.*

**G. Motion by Mr. Karant, seconded by Ms. Clark, to adopt Resolution No. 015-19, entitled "Approval of the Consent Agenda, Schedules and all matters on the Consent Agenda"**

<b>Schedule A</b>	<b>Personnel</b>
<b>Schedule B</b>	<b>Employee Training and Travel Expenses</b>
<b>Schedule C</b>	<b>Contracts</b>
<b>Schedule D</b>	<b>Finance</b>
<b>Schedule E</b>	<b>Late Filings</b>

*Approved by voice vote.*

**Summit County Combined General Health District  
Board of Health Meeting – May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



*MINUTES*

**Motion by Dr. Gill, seconded by Ms. Clark to give resolutions of appreciation to retiring staff Frances Stefanko, Public Health Aide, Michael Irby, Public Health Aide, Louise McMinn, Account Clerk III and Pamela Keen, Public Health Coordinator for their years of public health service.**

*Approved by voice vote.*

**H. Health Commissioner's Report**

- 1. Motion by Ms. Clark, seconded by Mr. Karant, to adopt Resolution No. 016-19, Expressing Appreciation and Praise from the Board of Health, Community and Staff of the Summit County Combined General Health District to Dr. A. Robert Denton.**

*Approved by voice vote.*

- 2. Reaccreditation Report** *(See Enclosure.) – Ms. Skoda advised no requested revisions. Awaiting final report in June.*
- 3. Tobacco 21**
  - **NACCHO Promising Practice Award** – SCPH received the award upon submission.
  - **Tobacco 21 Status Map** *(See Enclosure.) Ms. Skoda advised an NPR interview will be conducted on May 10 regarding opiates. A BEACON interview was done this morning regarding Tobacco 21 in conjunction with Columbus Dispatch and the Governor's budget.*
- 4. Youth Risk Behavior Survey** *(See Enclosure.) This is preliminary data. Final report will be available in September, 2019.*
- 5. de Beaumont Foundation Site Visit** – July 15, 2019. *Ms. Skoda reported they are a leader in public health work. A conference call regarding our worksite wellness project with Goodyear has been completed. A site visit has been scheduled for July 15, 16 and 17. If we are selected as one of their communities with promising practices; there is money that comes with it for implementation.*
- 6. Media Topic of the Month** *(Safe Kids): [www.scph.org/media](http://www.scph.org/media)*
- 7. The Finance & Personnel Committee will meet immediately after the May 9, 2019 Board Meeting.**



**Summit County Combined General Health District  
Board of Health Meeting – May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**MINUTES**

**I. Administration/Fiscal Report**

- a) **2020 Budget** – *The 2020 Health District Budget Hearing was Thursday, April 18, 2019 at 9:30 a.m. on the Third Floor of the Ohio Building. Board member Jeffrey Snell attended. Donna presented the proposed 2020 budget and detail of the sale of the Graham Road facility and our intent to use the proceeds to pay down the debt on the Fairway facility; updates on the potential sewer project. Very interested in our mosquito program. Budget was passed.*

**J. Community Health Report**

1. **Motion by Mr. Karant, seconded by Ms. Clark to adopt Resolution No. 017-19, entitled, "Resolution Authorizing Then and Now Certificate."**

Vendor	Amount	Description
Summit County Department Of Job & Family Services	\$8,153.10	Contract for Case Worker

*Approved by voice vote.*

**K. Environmental Report**

- a) **Motion by Dr. Boex , seconded by Mr. Karant to adopt Resolution No. 018-19 entitled, "Adopt Chapter 803 Lead Hazard Code of the Environmental Health Code of the Summit County Combined General Health District" (See Enclosure.)**

*Approved by voice vote.*

- b) **Motion by Ms. Clark, seconded by Dr. DePompei to adopt Resolution No. 019-19 approving and granting the issuance of a variance to James Michaels at 4149 S. Arlington Road, Green, Parcel I.D. 28-04338, Summit County, Ohio, 44685 for the approval to alter an existing private water system (See Enclosure.)**

*Approved by voice vote.*

- c) **2018 Environmental Health Annual Report (See Enclosure.)**

**L. Clinical/Medical Director's Report**

2. **Communicable Disease Report (See Enclosure.)**

**Summit County Combined General Health District  
Board of Health Meeting – May 9, 2019**

**5:00 p.m.**

**Keck Boardroom – Building A**




*MINUTES*

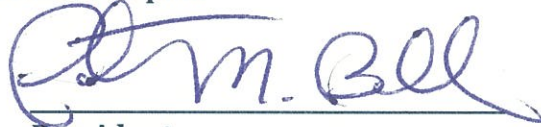
**3. Influenza Report** *(See Enclosure.)*

**M. Population Health Report** – *No Report*

**N. Miscellaneous Business**

**O. The meeting of the Board of Health adjourned at 5:55 p.m.**

  
Secretary

  
President



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**SCHEDULE A – PERSONNEL**

- 1. Approve the retirement of Frances Stefanko, Public Health Aide, effective May 31, 2019.** *(Fran has worked with SCPH since October 1, 2010, and prior to this worked 4 years for Barberton Health Department, for a total of 13 years in public health.)*
- 2. Approve the retirement of Michael Irby, Public Health Aide, effective June 30, 2019.** *(Michael has worked with SCPH since October 01, 2010, and prior to this worked another seven years for Barberton Health Department, for a total of 16 years in public health.)*
- 3. Approve the retirement of Louise McMinn, Account Clerk III, effective June 30, 2019.** *(Louise has worked with SCPH since January 14, 1991 for a total of 28 years. Louise has been an invaluable asset to the Administration division and the agency as a whole.)*
- 4. Approve the retirement of Pamela Keen, Public Health Coordinator, effective August 31, 2019** *(Pamela has worked with SCPH since January 1, 2011, and prior to this worked 18 years for Akron Health Department, for a total of 26 years in public health.)*
- 5. Approve the resignation of Lori Assad, Dietitian, effective May 10, 2019.** *(Lori has worked with SCPH since January 9 2017.)*
- 6. Approve the change of status for Edgar Mink from Senior Network Administrator, full-time, to IT/Facilities Supervisor, full-time, with a pay increase from \$31.11 to \$36.77 per hour effective May 13, 2019.**
- 7. Approve the change of status for Christopher Barker from Emergency Preparedness Coordinator, full-time, to Preparedness and Compliance Supervisor, full-time, with a pay increase from \$31.77 to \$36.77 per hour effective May 13, 2019.**
- 8. Approve the change of status for Jeff Krauss from Informatics Coordinator, full-time, to Informatics Supervisor, full-time, with a pay increase from \$32.08 to \$36.77 per hour effective May 13, 2019.**
- 9. Approve the change of status for Elizabeth Foster from Public Health Coordinator, full-time, to Epidemiology/Data Surveillance Supervisor, full-time, with a pay increase from \$31.77 to \$36.77 per hour effective May 13, 2019.**



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



## *SCHEDULE A – PERSONNEL*

10. Approve the change of status for Shaleeta Smith from Community Health Supervisor, full-time, to Maternal & Child Health Manager, full-time, with a pay increase from \$36.76 to \$42.85 per hour effective May 13, 2019.
11. Approve the change of status for Patrice Sirmons from Clinical Supervisor, full-time, to Home Visiting Manager, full-time, with a pay increase from \$36.76 to \$42.85 per hour effective May 13, 2019.
12. Approve the change of status for Kristi Kato from Community Health Supervisor, full-time, to Social Determinants of Health Manager, full-time, with a pay increase from \$37.48 to \$42.85 per hour effective May 13, 2019.
13. Approve the change of status for Brent Rollins from Sanitarian Supervisor, full-time, to Neighborhood Health Manager, full-time, with a pay increase from \$36.77 to \$42.85 per hour effective May 13, 2019.
14. Approve the change of status for Jackie Pollard from Community Health Assistant Director, full-time, to AoD Counseling Manager, full-time, with a pay increase from \$46.64 to \$48.64 per hour effective May 13, 2019.
15. Approve the title change for Eric Seachrist from Director of Administration to Grants Manager effective May 13, 2019, with no change in compensation.
16. Approve the title change for Donna Barrett from Director of Community Health to Senior & Adult Services Manager effective May 13 2019, with no change in compensation.
17. Approve the title change for Cory Kendrick from Director of Population Health to Policy and Legislative Manager effective May 13, 2019, with no change in compensation.
18. Approve the title change for Aixa Bakuhn from Assistant Director of Environmental Health to Water Quality Manager effective May 13, 2019 with no change in compensation.



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**SCHEDULE A – PERSONNEL**

- 19. Approve the title change for Samuel Rubens from Assistant Director of Environmental Health to Air Quality Manager effective May 13, 2019 with no change in compensation.**
- 20. Approve the appointment of Alexandra Geraci, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Alexandra is currently pursuing her Bachelor of Science degree at Thiel College with a concentration in Environmental Science. Alexandra has one year of employment at SCPH as a Mosquito Control Technician. Alexandra will work as a Mosquito Control Technician performing technical functions in the program.)*
- 21. Approve the appointment of Joseph Eckenrode, Student/Temporary Help/Mosquito and Water Quality Programs, intermittent temporary, \$12.01 per hour effective May 13, 2019.** *(Joe is currently pursuing his Bachelor of Science degree at Coastal Carolina University with a concentration in Public Health. Joe will work as a Mosquito Control Technician performing technical functions in the program.)*
- 22. Approve the appointment of Melissa Rego, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Melissa is currently pursuing her Bachelor of Science degree at The University of Akron with a concentration in Environmental Science. Melissa has one year of employment at SCPH as a Mosquito Control Technician. Melissa will work as a Mosquito Control Technician performing technical functions in the program.)*
- 23. Approve the appointment of Erika Fickey, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Erika is currently pursuing her Bachelor of Science degree at Kent State University with a concentration in Conservation Biology. Erika has four years of employment at SCPH as a Mosquito Control Technician. Erika will work as a Mosquito Control Technician performing technical functions in the program.)*
- 24. Approve the appointment of Josh Herold, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Josh recently graduated with a Bachelor of Science degree from The University of Akron with a concentration in Environmental Science. Josh will work as a Mosquito Control Technician performing technical functions in the program.)*



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**SCHEDULE A – PERSONNEL**

- 25. Approve the appointment of Ryan Hochstrasser, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Ryan is currently pursuing his Bachelor of Science degree at Kent State University with a concentration in Public Health. Ryan will work as a Mosquito Control Technician performing technical functions in the program.)*
- 26. Approve the appointment of Stephanie Sawicki, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Stephanie is currently pursuing her Bachelor of Science degree at The University of Akron with a concentration in Environmental Science. Stephanie will work as a Mosquito Control Technician performing technical functions in the program.)*
- 27. Approve the appointment of Steven Wargo, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Steven is currently pursuing a Master of Science degree at The University of Akron with a concentration in Civil Engineering. Steven will work as a Mosquito Control Technician performing technical functions in the program.)*
- 28. Approve the appointment of Joseph Wesner, Student/Temporary Help/Mosquito and Water Quality Programs, intermittent temporary, \$12.01 per hour effective May 13, 2019.** *(Joseph is currently pursuing his Bachelor of Arts degree at Kent State University with a concentration in Allied Health and will work as a Mosquito Control Technician performing technical functions in the program.)*
- 29. Approve the appointment of Nicholas Sturr, Student/Temporary Help/Mosquito and Water Quality Programs, intermittent temporary, \$12.01 per hour effective May 13, 2019.** *(Nicholas is currently pursuing his Bachelor of Science degree at Kent State University with a concentration in Conservation. Nicholas will work as a Mosquito Control Technician performing technical functions in the program.)*



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



**SCHEDULE A – PERSONNEL**

- 30. Approve the appointment of Mark Misencik, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Mark has five years of employment at SCPH as a Mosquito Control Technician. Mark will work as a Mosquito Control Technician performing technical functions in the program.)*
- 31. Approve the appointment of Karleigh Stichert, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Karleigh is currently pursuing her Bachelor of Arts degree at Malone University with a concentration in Community and Public Health Promotion. Karleigh will work in the Water Quality program performing duties to assist in fulfilling stormwater contract obligations to communities.)*
- 32. Approve the appointment of Cory Obendorfer, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(Cory is currently pursuing his Bachelor of Science degree at The University of Akron with a concentration in Food and Environmental Nutrition. Cory will work in the Water Quality program performing duties to assist in fulfilling stormwater contract obligations to communities.)*
- 33. Approve the appointment of David Skvasik, Student/Temporary Help/Mosquito and Water Quality Programs, \$12.01 per hour effective May 13, 2019.** *(David is currently pursuing his Bachelor of Science degree at Notre Dame College with a concentration in Biology. David will work in the Water Quality program performing duties to assist in fulfilling stormwater contract obligations to communities.)*
- 34. Approve the appointment of Rebecca Pickett, Sanitarian in Training, \$26.82 per hour effective May 13, 2019.** *(Rebecca graduated from the University of Akron with a degree in Biology and will be working in the Food Safety and Recreation programs.)*
- 35. Approve the appointment of Nicholas Sams, Sanitarian in Training, \$26.82 per hour effective May 28, 2019.** *(Nicholas graduated from The University of Mount Union with a degree in Biochemistry and will be working in the Water Quality program.)*

**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



*SCHEDULE A – PERSONNEL*

- 36. Approve the appointment of Clay Knapp, Accountant, \$26.82 per hour effective May 13, 2019.** *(Clay graduated from Rochester Institute of Technology with a Bachelor degree in Accounting and from Stoney Brook University with a Bachelor degree in Business Management and a Master degree in Business Administration. Clay will be working in the Fiscal office.)*
- 37. Approve the appointment of Michelle Stafford, Public Health Nurse, \$29.04 per hour effective May 28, 2019** *(Michelle received her BSN from Kent State University and comes from Akron Children's Home Care with 20 years nursing experience and will be working in Clinical Health and on the Get Vaccinated OH grant.)*
- 38. Approve the appointment of David Slyter, Public Health Nurse, \$28.75 per hour effective June 10, 2019** *(David received his BSN from The University of Washington and a Master's in Public Health from The University of Akron and will be working in the clinical setting.)*



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



*SCHEDULE B - EMPLOYEE TRAINING AND TRAVEL*

# Travel Report May 2019

**Name of Conference/Training:** LCGHD CEU Training  
**Sponsor:** Lake County General Health District  
**Date Attending:** 4/16/2019      **Date Returning:** 4/16/2019  
**City:** Willoughby Hills      **State:** OH

**Staff Attending:** TBD 4 Food and Rec Program Sanitarians  
**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** Kent State University Speaking Engagement for Graduate Addiction Counseling Program  
**Sponsor:** Kent State University  
**Date Attending:** 4/18/2019      **Date Returning:** 4/18/2019  
**City:** Kent      **State:** Ohio

**Staff Attending:** Angela Genet      **Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$17.40	<b>Total Cost of Expenses:</b> \$17.40

**Name of Conference/Training:** NEO Med  
**Sponsor:**  
**Date Attending:** 4/23/2019      **Date Returning:** 4/23/2019  
**City:** Rootstown      **State:** OH

**Staff Attending:** Brianna Rante and Kristi Kato      **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$26.68	<b>Total Cost of Expenses:</b> \$26.68



**Name of Conference/Training:** Reproductive Health Site visit Tusc. County Dover HD

**Sponsor:** ODH

**Date Attending:** 4/23/2019

**Date Returning:** 4/23/2019

**City:** Dover

**State:** OH

**Staff Attending:** Joanne Emery, Shaleeta Smith, Panethong Lynum, Jessica Jeinkins

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** Ohio Academy of Nutrition and Dietetic Conference

**Sponsor:** Ohio Academy of Nutrition and Dietetics

**Date Attending:** 5/2/2019

**Date Returning:** 5/3/2019

**City:** Cincinnati

**State:** Ohio

**Staff Attending:** Heidi Dressler

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b> \$20	<b>Lodging:</b> \$179.00
<b>Meals:</b> \$19	<b>Registration:</b> \$279	<b>Mileage:</b> \$272.60	<b>Total Cost of Expenses:</b> \$749

**Name of Conference/Training:** NACAA Monitoring Steering Committee Meeting

**Sponsor:** NACAA

**Date Attending:** 5/12/2019

**Date Returning:** 5/14/2019

**City:** Boston

**State:** MA

**Staff Attending:** Sam Rubens

**Grant or General Fund:** Grant

<b>Airfare:</b> \$200	<b>Shuttle:</b> \$60	<b>Parking:</b> \$60	<b>Lodging:</b> \$620
<b>Meals:</b> \$150	<b>Registration:</b>	<b>Mileage:</b> \$39.44	<b>Total Cost of Expenses:</b> \$1129.44

**Name of Conference/Training:** Ohio Public Health Combined Conference

**Sponsor:** AOHC

**Date Attending:** 5/13/2019

**Date Returning:** 5/14/2019

**City:** Columbus

**State:** Ohio

**Staff Attending:** Jamie Cammilletti, McKenzie McConaha

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b> \$150.00
<b>Meals:</b> \$98	<b>Registration:</b> \$460	<b>Mileage:</b> \$290	<b>Total Cost of Expenses:</b> \$998

**Name of Conference/Training:** Site Visit at Tuscarawas County Health Dept.

**Sponsor:**

**Date Attending:** 5/14/2019

**Date Returning:** 5/14/2019

**City:** Dover

**State:** OH

**Staff Attending:** Jessica Jenkins, Panethong Lylum **Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> TIME ONLY

**Name of Conference/Training:** Annual Innovations in Employee Benefits Conference

**Sponsor:** Employers Health

**Date Attending:** 5/15/2019

**Date Returning:** 5/15/2019

**City:** North Canton

**State:** OH

**Staff Attending:** Brianna Rante; Kristi Kato **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$26.68	<b>Total Cost of Expenses:</b> \$26.68

**Name of Conference/Training:** Ohio Public Health Combined Conference- Health Equity: A Public Health Mission for Justice

**Sponsor:** AOHC

**Date Attending:** 5/15/2019

**Date Returning:** 5/15/2019

**City:** Columbus/Worthington

**State:** OH

**Staff Attending:** Shaleeta Smith, Patrice Sirmons **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b>	<b>Mileage:</b> \$174	<b>Total Cost of Expenses:</b> \$174

**Name of Conference/Training:** Combined Inspector/Risk Assessor Initial Classes

**Sponsor:** Lianna Development Corporation

**Date Attending:** 6/3/2019

**Date Returning:** 6/7/2019

**City:** Akron

**State:** Ohio

**Staff Attending:** Mike Boronka & Nathan King **Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$1700	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$1700



**Name of Conference/Training:** Certified Lactation Specialist (CLS) Training  
**Sponsor:** ODH State WIC  
**Date Attending:** 6/3/2019 **Date Returning:** 6/7/2019  
**City:** Columbus **State:** Ohio

**Staff Attending:** Joseph Bruening

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b> \$590.00
<b>Meals:</b> \$139	<b>Registration:</b>	<b>Mileage:</b> \$127.60	<b>Total Cost of Expenses:</b> \$856.60

**Name of Conference/Training:** Spring Forum OHHN  
**Sponsor:** Ohio Healthy Homes Network  
**Date Attending:** 6/18/2019 **Date Returning:** 6/18/2019  
**City:** Reynoldsburg **State:** Ohio

**Staff Attending:** Mike Harrison, Mike Boronka

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$140	<b>Mileage:</b> \$153.12	<b>Total Cost of Expenses:</b> \$293.12

**Name of Conference/Training:** Lead Abatement Contractor Supervisor Initial Classes  
**Sponsor:** Lianna Development Corporation  
**Date Attending:** 7/8/2019 **Date Returning:** 7/12/2019  
**City:** Akron **State:** Ohio

**Staff Attending:** Mike Boronka & Nathan King

**Grant or General Fund:** Grant

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b>
<b>Meals:</b>	<b>Registration:</b> \$1700	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$1700

**Name of Conference/Training:** Ohio EPA inspector Training Academy Module 3  
**Sponsor:** Ohio EPA  
**Date Attending:** 7/9/2019 **Date Returning:** 7/10/2019  
**City:** Groveport **State:** OH

**Staff Attending:** Sai Sreedhar Varada, Connor Moroney

**Grant or General Fund:** General Fund

<b>Airfare:</b>	<b>Shuttle:</b>	<b>Parking:</b>	<b>Lodging:</b> \$220
<b>Meals:</b> \$104	<b>Registration:</b>	<b>Mileage:</b> \$348	<b>Total Cost of Expenses:</b> \$672

**Name of Conference/Training:** 2019 FDA Central Region Retail Food Protection Seminar

**Sponsor:** DC Health & The National Capital Area Environmental Health Association

**Date Attending:** 8/26/2019

**Date Returning:** 8/29/2019

**City:** Washington

**State:** District Of Columbia

**Staff Attending:** Otis Arnold II, Eric Wyant

**Grant or General Fund:** Grant

<b>Airfare:</b> \$1,070.00	<b>Shuttle:</b> \$40.00	<b>Parking:</b> \$85	<b>Lodging:</b> \$675.00
<b>Meals:</b> \$420	<b>Registration:</b> \$550	<b>Mileage:</b>	<b>Total Cost of Expenses:</b> \$2,840



**Summit County Combined General Health District  
Board of Health Meeting -- Thursday, May 9, 2019  
5:00 p.m.  
Keck Boardroom – Building A**



***SCHEDULE C – CONTRACTS***

**A. Community Health**

- 1. Adopt Contract No. 138536 authorizing an agreement between Summit County Combined General Health District, serving as administrative agent for Summit County Family and Children First Council and Summit County Juvenile Court for Summit County Juvenile Court's contributions to FCFC Shared Pooled Funding in accordance with the fees, services and conditions stipulated in the contract *(pending Prosecutor approval for the period of July 1, 2019 through June 30, 2020 in an amount not to exceed \$131,084.00 payable to SCFCFC.)***
- 2. Adopt Contract No. 138540 authorizing an agreement between Summit County Combined General Health District, serving as administrative agent for Summit County Family and Children First Council and the Ohio Department of Health to be entered into for Ohio Part C Early Intervention Service Coordination *(pending Prosecutor approval for the period of July 1, 2019 through June 30, 2020 in an amount not to exceed \$824,351.00 payable to SCFCFC.)***

**B. Environmental Health**

- 1. Adopt Contract No. 138534 authorizing an agreement between the Ohio Department of Commerce Division of Industrial Compliance and the Summit County Combined General Health District for 2019-2020 Manufactured Home Park Inspections to inspect annually all manufactured home parks in Summit County, as well as re-inspections *(pending Prosecutor approval for the period July 1, 2019 through June 30, 2020 in an amount not to exceed \$40,000.00 payable to SCPH.)***

**Summit County Combined General Health  
District Board of Health Meeting  
Thursday, May 9, 2019 5:00p.m. Keck  
Board Room, Building A**



*SCHEDULE D - FINANCE*





# SUMMIT COUNTY PUBLIC HEALTH

## Monthly Cash Statement As of April 2019

<b><u>Cash Receipts</u></b>	<b><u>General Fund</u></b>	<b><u>Special Revenue</u></b>	<b><u>Total</u></b>
State Subsidy	\$101,883	\$0	\$101,883
Environmental Health Fees	\$1,574,663	\$7,935	\$1,582,598
Vital Statistics	\$184,322	\$0	\$184,322
Personal Health Services	\$257,647	\$158,382	\$416,029
Miscellaneous Receipts	\$51,805	\$359	\$52,164
Federal Funds Reimbursement	\$24,148	\$4,405,650	\$4,429,798
Local Contracts (Including Akron)	\$737,852	\$447,830	\$1,185,682
State Fees	\$365,796	\$0	\$365,796
Rental of Property	\$48,395	\$0	\$48,395
Sale - Real Property	\$1,414,837	\$0	\$1,414,837
Local Taxation	\$1,615,338	\$0	\$1,615,338
<b>TOTAL CASH RECEIPTS</b>	<b>\$6,376,686</b>	<b>\$5,020,156</b>	<b>\$11,396,842</b>
<b><u>Cash Disbursements</u></b>	<b><u>General Fund</u></b>	<b><u>Special Revenue</u></b>	<b><u>Total</u></b>
PERS/Workers Comp/Medicare	\$272,070	\$248,035	\$520,105
Health Benefits	\$343,204	\$316,746	\$659,950
Travel	\$38,412	\$22,443	\$60,855
Supplies	\$154,404	\$278,161	\$432,565
Contracts Services/Repairs	\$569,431	\$1,336,530	\$1,905,961
Building Rental	\$2,113	\$33,095	\$35,208
Advertising and Printing	\$1,598	\$15,114	\$16,712
Other Expenses	\$15,119	\$266,990	\$282,109
Equipment	\$52,081	\$35,347	\$87,428
Remittance to State	\$501,969	\$0	\$501,969
Debt Service-Building	\$134,509	\$0	\$134,509
Client Services	\$7,068	\$5,456	\$12,524
Salaries	\$1,782,528	\$1,615,136	\$3,397,664
<b>TOTAL CASH DISBURSEMENTS</b>	<b>\$3,874,506</b>	<b>\$4,173,053</b>	<b>\$8,047,559</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>\$2,502,180</b>	<b>\$847,103</b>	<b>\$3,349,283</b>
Reserve for Encumbrances	<b>\$6,310,704</b>	<b>\$4,566,686</b>	<b>\$10,877,390</b>
<b>FUND BALANCE</b>	<b>\$8,812,884</b>	<b>\$5,413,789</b>	<b>\$14,226,673</b>



# Summit County Public Health

## General Fund Executive Summary

### April 2019 Financial Report

	<u>2018 YTD</u> <u>Actual</u>	<u>2019 YTD</u> <u>Actual</u>	<u>2018 vs 2019</u> <u>YTD Variance</u>
<b><u>Cash Receipts</u></b>			
Local Taxation	1,615,338	1,615,338	(0)
State Subsidy	169,958	101,883	(68,075)
Environmental Health Fees	1,544,788	1,574,663	29,875
Vital Statistics	180,244	184,322	4,079
Personal Health Services	241,779	257,647	15,868
Miscellaneous Receipts	37,351	51,805	14,454
Federal Funds Reimbursement	5,500	24,148	18,648
Local Contracts (Including Akron)	1,476,503	737,852	(738,651)
State Fees	385,098	365,796	(19,302)
Rental of Property	43,769	48,395	4,626
Sale - Real Property	0	1,414,837	1,414,837
<b>TOTAL CASH RECEIPTS</b>	<b>5,700,328</b>	<b>6,376,686</b>	<b>676,358</b>
<b><u>Cash Disbursements</u></b>			
Salaries	1,869,895	1,782,528	(87,367)
PERS/Workers Comp/Medicare	290,592	272,070	(18,521)
Health Benefits	350,179	343,204	(6,975)
Travel	38,752	38,412	(340)
Supplies	132,248	154,404	22,156
Contracts Services/Repairs	458,965	569,431	110,467
Building Rental	0	2,113	2,113
Advertising and Printing	3,099	1,598	(1,501)
Other Expenses	11,929	15,119	3,191
Equipment	32,448	52,081	19,633
Remittance to State	523,559	501,969	(21,590)
Nuisance Abatement Expense	0	0	0
Debt Service-Building	137,581	134,509	(3,072)
Client Services	0	7,068	7,068
<b>TOTAL CASH DISBURSEMENTS</b>	<b>3,849,246</b>	<b>3,874,507</b>	<b>25,261</b>
<b>RECEIPTS LESS DISBURSEMENTS</b>	<b>1,851,082</b>	<b>2,502,179</b>	<b>651,097</b>
Transfers/Advances-In (Receipts)	0	0	0
Transfers/Advances-Out (Disbursements)	0	0	0
Reserve for Encumbrances	6,215,917	6,310,704	94,787
<b>FUND BALANCE</b>	<b>8,066,999</b>	<b>8,812,883</b>	<b>745,884</b>